



**Dear Prospective Arts Council of Placer County Board Member:**

We are very pleased that you are considering an appointment to the Board of Trustees of the Arts Council of Placer County.

Since 1983, the Arts Council of Placer County has been building community throughout Placer County. We believe that art should be a part of everyday living and that, when it is, everyone in the community benefits from a higher quality of life.

*Catalyst for the Arts and Humanities*

As the designated State-Local partner of Placer County and the California Arts Council, our programs and services encourage and support the public to “experience art in all degrees.” ACPC provides artists and art lovers with many different resources for staying connected. Our Art Events Calendar provides a comprehensive list of upcoming events and our Arts Directory includes listings of Placer County Artists, Venues and Organizations.

Our Community Arts Grants are made possible by funding from Placer County, the California Arts Council and local contributions. Over \$80,000 is annually allotted for this program and covers a wide variety of Arts in Placer County.

**OUR MISSION**

***The Arts Council of Placer County is a catalyst for the arts and humanities throughout Placer County serving residents, visitors, artists, arts organizations and partner agencies with programs, advocacy, resources, collaboration and support in Placer County.***

If you are interested in learning more about joining the Board of Trustees, please reply to Chairperson Barbara Burge at [barbaraburge45@gmail.com](mailto:barbaraburge45@gmail.com) and a Board member will contact you to set up an interview.

**OUR GOALS**

- Identify, assess and promote the cultural interests of residents and visitors to Placer County;
- Encourage the development of culturally diverse programs and services to meet the needs of residents and visitors to Placer County;

- Expand arts awareness, participation and expression in Placer County;
- Increase private and public sector support to implement arts programming and activities.

#### **TERM OF OFFICE**

The term of office for all Board Members shall be two years. Members of the Board of Trustees may not serve more than three successive two-year terms. However, former Directors who have not served on the Board for a period of one year or longer may again be elected to the Board of Directors.

#### **BOARD MEETING SCHEDULE**

The Board of Trustees meets on the third Monday of the month.

Sincerely,

Barbara Burge  
Chairman  
Board of Trustees  
Arts Council of Placer  
County

**Please Provide the Following Information.**

**PLEASE ATTACH A CURRENT RESUME, BIO OR CV**

Name of prospective board member: \_\_\_\_\_

Title (if any): \_\_\_\_\_

Organization (if any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Work: \_\_\_\_\_ Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Source of referral/information: \_\_\_\_\_

# BOARD MEMBER EXPECTATION STATEMENT

## Board Governance

Support the Arts Council of Placer County mission, purposes, goals, policies, programs and services while knowing its strengths and needs.

The job of the Board of Trustees is to focus and improve the organization's operations, governance, policies and procedures.

Attend and participate in all monthly Board meetings.

Ask timely and substantive questions at board meetings while supporting the majority decision on issues decided by the board.

Suggest agenda items for board and committee meetings to ensure that significant policy-related matters are addressed.

Make and follow through with recommendations and suggestions for Board action.

Read and understand the Arts Council of Placer County financial statements and help the Board fulfill its fiduciary responsibility.

Be familiar with the Arts Council of Placer County By-Laws.

Serve on a Board Committee or Task Force.

## Participation

Actively participate in the Arts Council of Placer County fundraising events, special events, programs and activities.

Contribute your specific skills to the current programming and long-range future planning of the Arts Council of Placer County.

Contribute ideas, strategies and activity support to raise funds for the Arts Council of Placer County.

## Fiscal Support

Agree to participate in raising funds, whenever possible, for the Arts Council of Placer County using events or grants, or through your individual or institutional contacts.

Communicate with your networks to promote the Arts Council of Placer County and actively solicit their support of the Arts Council of Placer County.

Act in the most ethical manner. Avoid even the appearance of a conflict of interest that might embarrass the board or the Arts Council of Placer County and disclose any possible conflicts of interest in a timely manner. Never accept or offer favors or gifts from/to anyone who does business with the Arts Council of Placer County.

Suggest possible nominees to the board who you believe would make significant contributions to the work of the board and to the progress and success of the Arts Council of Placer County.

**I understand the expectations outlined above and agree to fulfill these expectations to the best of my ability should I be appointed to the Board of Trustees for the Arts Council of Placer County.**

**Applicant Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_